**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 9th September 2024 at 7.00pm

**Parish Councillors Present:** J Higginson

D Hamer

S Bargh

P Fleming

**Apologies Received:** D Edmondson

S Ayrey

J Dean

**Also Present:** C Mashiter – Clerk

**Public** J Donaldson

M Brown

The meeting opened at 7.00pm

|  |  |  |
| --- | --- | --- |
| **24-095** | **Dispensations and Declarations of Interest**  There were no dispensations or declarations fo interest |  |
| **24-096** | **Public Participation.**  Joy Donaldson and Margaret Brown attended the meeting to ask if the Crafty Villagers could decorate the bus shelter as they do the post boxes. They wasn’t much detail at present as they weren’t sure of the response. All councillors thought this was a brilliant idea and asked to be kept informed of progress. MB asked if they would be able to connect into the light in the shelter JH to be given more information as to what they would want to connect. Ongoing |  |
| **24-097** | **Reports from County Councillors –** None |  |
| **24-098** | **Minutes of Previous Meeting**  The minutes of the August meeting, previously circulated, were approved as a true record and signed by Cllr J Higginson – Chairman. |  |
| **24-099** | **Updates and Progress from Previous Meeting**  Replacement of the cattle grid. Nothing further to report  S/Pt Toilet Block – Electrical work has been completed but not yet invoiced.  Nothing further from the City Council on the lease. They were under the impression that the lease didn’t expire until 2027. Ongoing  The refuse bin at S/Pt toilets still not re-placed. Ongoing  The highways department have not responded to the request to re-locate the speed signs on Middleton Road. Ongoing | **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **24-100** | **Governance**  Standing Orders proforma circulated, To be ratified at the October meeting.  It appears that there is not a Finance Policy published on the website. The clerk to look into this as it needs to be amended to take account of signatories now having bank debit cards.  The clerk confirmed her holiday entitlement, which wasn’t shown in her Contract of Employment, of 40 hours per year, April to March. Councillors agreed to holidays being booked as and when taken. | **Clerk**  **Clerk**  **Clerk** |
| **24-101** | **Finance**  Bank Cards had now been received. To activate the cards it was agreed that the Clerk should pay PAYE to HMRC and other card users to purchase a book of 2nd Class postage stamps.  The payment towards Bowling Club Insurance had been received. | **Clerk** |
| **24-102** | **Payments**  Cheques Clerk **289.84**  Salary 311.00  PAYE **-** 62.20  248.80  Vodafone 15.10  12.58  + 2.52 vat  Postage 7.95  Amazon – Paper 17.99  14.99  + 3.00 vat  J Higginson **26.48**  Safety Signs    On Line HMRC -PAYE **62.20**  **D/Ds** Water Plus **23.37**  E-On Next  **30.58**  29.12  + 1.46 vat  **TOTAL PAYABLE £432.47** | **Clerk** |
| **24-103** | **Training**  Non planned |  |
| **24-104** | **Planning**  24/00775NMA Non material amendment to planning permission 23/00342/FUL to relocate new window, installation of additional rooflight and creation of ground floor WC at 7a First terrace S/Point for Mr Brokenshire. **No comments**  24/00923/VCN Listed building application for the installation of new window opening to the side, new and replacement windows to the front/side/ rear elevations, solar panels and rooflights to the south facing (front) roof slope, installation of food to existing side outrigger and internal alterations including removal of ceilings, insulation to roof/walls, new partitions, infill of doorway and repointing works (persuant to the variation of condition 2 on listed building consent 23/00343/LB to amend the approved plans to relocate new window, install 1 x additional rooflight, remove solar panel and internal reconfiguration of the first floor) at 7a First Terrace, Sunderland Point for Mr Brokenshire. **No Comments**  24/00179/DIS Discharge of conditions 3,4 and 5 on approved application 22/01295/FUL at Land north of Manor Farm, Chapel Lane, Overton for Mr Dean **No Comments**  24/0184/DIS Discharged of conditions 3a, 3b and 3d on approved application 23/00342/FUL at 7a First Terrace, S/Pt for MR Brokenshire. **No Comments**  23/00185/DIS Discharge of conditions 3a,3b and 3h on approved application 23/00343/LB at 7a Second Terrace S/Pt for Mr Brokenshire **No Comments** | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **24-105** | **Parish Matters**  Play Park – Nothing further to report. Ongoing  John Bargh to be approached to do the welding.  ROSPA – City Council not responded to request for quote on repairs. Ongoing  Mrs Tyrell’s fence still to be repaired. Ongoing  Kersey MeadowThe arrears now stand at £700.  BSG solicitors have recommended Northcote Solicitors at Preston to take this forward as they have more expertise in this type of matter. All copy documentation has been sent to Idris at Northcote. Ongoing  The ‘Overton Stone’ still delayed until Cllr. Edmondson returns to duty. Clerk has updated the Memorial Hall committee.  A suggested design for the Overton Flag was shown to the councillors. A price to be obtained for manufacture. Ongoing  Stagecoach – no update  Price for posts £4.50 plus vat. Ongoing  Sunderland Point road repairs completed  Trailholme Wood. Plans on hold. Ongoing  Nothing has been received from the Land Registry relating to Trailholme. Ongoing | **Clerk**  **Clerk**  **Clerk**  **JH**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **SB**  **Clerk**  **Clerk** |
| **23-106** | **Correspondence**  Lancashire Parish and Town Council Conference – no one available to attend. Apologies to be sent.  Commissioner’s Community Fund, nothing in our parish to qualify. Notification to be sent.  Parish Forum, No one able to commit at the meeting but 2 places to be booked.  Clerks and Council Direct Newspaper  As there was no other business for discussion the meeting was closed at 8.30pm  **Date of Next Meeting, Monday 14th October 2024 at 7pm in the Supper Room, Overton Memorial Hall** | **Clerk**  **Clerk**  **Clerk** |